

ANNUAL RETURN FORM

Make duplicate copies, Keep one, send one to the Grand Secretary between **January 1, and January 15.**

GRAND CHAPTER ROYAL ARCH MASONS OF INDIANA

This report must be made on or before January 15th and the Per Capita dues must be paid before February 1st.

ANNUAL RETURN FOR:

_____ Chapter No. _____

For the year commencing January 1, and ending December 31,

Stated Convocations are held on: _____ Time: _____

Annual dues fixed by Chapter By-Laws \$ _____ plus \$8.00 Per capita = Total \$ _____

If your by-laws do not state plus per capita dues, then the first block and the Total block will be the same.

Fee for the degrees by Chapter By-Laws: \$ _____

Does your Chapter hold Joint Meetings with the Council? _____ With the Commandery? _____

If so, be sure that your by-laws have been updated to reflect Joint Meetings.

When were Secretary and Treasurer's books last audited? _____ This is an Annual Requirement

The annual election of officers was held at the first Stated Convocation in December and the officers were installed: _____

Officers for Next Year (Elected and Installed)

President: _____ Phone: (_____) _____

Address: _____ City: _____ St. _____ Zip: _____

Email Address: _____

Treasurer _____ Phone: (_____) _____

Address: _____ City: _____ St. _____ Zip: _____

Email Address: _____

Secretary _____ Phone: (_____) _____

Address: _____ City: _____ St. _____ Zip: _____

Email Address: _____

I promise I have completed this form accurately to the best of my knowledge and belief.

Witness my hand this _____ day of January, 20____.

Signed _____